

ON THE LEVEL

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IMPORTANT DATES AHEAD!

This is the time of year to review pending deadlines for licensure, leaves of absence or extended leaves, transfers, resignations.

March 31st—For leave requests for the 2014/15 school year or to extend leave, be sure to submit your formal request on the proper document prior to this date. Also, this is the Flexible Spending Accounts claims-deadline.

April 1st— For licensure or re-licensure, be sure to get all of your required documents to the FCPS Licensure Office before this date, in order to ensure that your teaching license remains current for the 2014/2015 school year. Do not put your position at risk.

June 15th—If you anticipate taking a teaching position in another Virginia school district, be certain that you submit your resignation from FCPS to FCPS by June 15th. This should prevent unnecessary complications.

August 1st—Teachers who wish to transfer to another school need to do so by August 1st to avoid needing a release from the current principals.

Is this your Evaluation Year? Be certain to submit to your evaluator all relevant documentation well in advance of your evaluator's decision. For most continuing contract teachers, the Final Evaluation will come in May or June.

USE APPROVED MATERIALS

This is a reminder to use only Approved Instructional Materials (AIM) in your classrooms. Be careful not to download videos or material at home to use in the classroom unless you have the approval of your supervisor. You cannot show movies or videos outside of the School System's regulations. Good teaching demands that you preview any audio-visual material that you plan to use in the classroom. Also, to keep the students actively engaged, you should provide follow-up material after the material is shown in class. Times have changed, and you may find that older materials from TV's can be culturally insensitive or even bigoted. Don't bring trouble on yourself. Be observant.



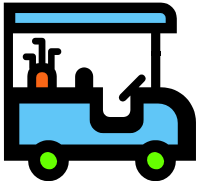
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www.fcft.org

FCFT office phone-
703-451-6840

School Make-up days are
June 23, 24.



GET YOUR GROUP TOGETHER NOW!

Put Thursday, June 26, 2014 on your calendar right now and make plans to come and play golf with FCFT. The 6th annual golf tournament will be held at Bull Run Golf Course, 3520 James Madison Hwy, (Route 15), Haymarket, VA 20169. It is an 18-hole championship golf course in the foothills of Virginia's Bull Run Mountain.

The FCFT Golf Tournament is held yearly to support the FCFT Grant and Scholarship Fund. The fund supports teachers who may apply for grants, in order to do special class projects to enhance student learning, or to help a teacher pay for a college course. All proceeds benefit them. Your participation in the tournament will greatly assist FCPS teachers.

TRANSFAIR IS COMING!

Transfair will be coming in the second week of May, so watch for the dates to be published. This is an opportunity for you to interview with principals for a teaching position in another school. You will need to call and make an appointment with the principal first before the Transfair event.



Look on the school website to familiarize yourself with the school mission statement of the schools that interest you. On Transfair day arrive early and look your best. Be ready to present the best **you** to the principals.

SHELTER OFFERS PET HAVEN SERVICES

The Fairfax County Animal Shelter has launched an expansion of the "Pet Haven" program that offers emergency housing, food, supplies and care for pets in a domestic violence situation. The Shelter encourages Fairfax residents to spread the word that a victim of domestic violence who needs a safe place for his/her pets should call the Animal Shelter at 703-324-0208 or e-mail FCPDPetResources@fairfaxcounty.gov. The police have found that people often stay in a dangerous situation in fear of leaving their pets to be abused by a partner or spouse. Over 71% of pet-owning victims entering shelters reported that a batterer had injured, maimed or killed a family pet. To help animals and relieve victims' anxiety about leaving a violent or dangerous situation, this new program was put into place.



**Find a safe place
for pets so they
won't be abused**